



EAST AREA COMMITTEE



AGENDA

To: City Councillors: Blencowe (Chair), Owers (Vice-Chair), Baigent, Benstead, Hart, Herbert, Johnson, Moghadas, Roberts, Robertson, Sinnott and C. Smart

County Councillors: Bourke, Kavanagh, Walsh and Whitehead

Dispatched: Monday, 30 March 2015

Date: Thursday, 9 April 2015

Time: 7.00 pm

Venue: Meeting Room - Cherry Trees Day Centre

Contact: James Goddard **Direct Dial:** 01223 457013

Public Exhibition: Thresholds for the Cambridge Affordable Housing Framework

Artist Zoë Chamberlain is working with Cambridge City Council and Keepmoat to create a series of artworks for the new housing starting in the Cherry Hinton and Barnwell areas of the city. The project is likely to be extended to other areas of the city.

Members of the Committee and the public are invited to view the exhibition before the start of the meeting and during the break. Zoe will be speaking about her work in the open forum.

1 Apologies For Absence

2 Declarations Of Interest

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

Minutes and Matters Arising

3 Minutes

(Pages 7 - 16)

To confirm the minutes of the meeting held on 08 January 2015.

4 Matters & Actions Arising From The Minutes

(Pages 17 – 18)

Reference will be made to the Committee Action Sheet available under the 'Matters & Actions Arising From The Minutes' section of the previous meeting agenda.

General agenda information can be accessed using the following hyperlink:

<http://democracy.cambridge.gov.uk/ieListMeetings.aspx?Committeeld=147>

Open Forum: Turn Up and Have Your Say About Non-Agenda Items

5 Open Forum

Refer to the 'Information for the Public' section for rules on speaking.

Items For Decision / Discussion Including Public Input

6 Area Committee Grants 2015/16

(Pages 19 - 30)

Intermission

Items for Decision / Discussion Including Public Input (continued after the intermission)

7 Environmental Data Reports

(Pages 31 - 60)

8 East Area Committee Dates 2015/16

(Pages 61 - 64)

The Committee is asked to agree the following meeting dates, attached is the meetings calendar 2015/16:

Thursday: 2 July 2015

Thursday: 29 October 2015

Thursday: 7 April 2016

Thursday: 28 January 2016

Members are asked to contact the Committee Manager in advance of the meeting with any comments regarding the above dates.

9 Record of Urgent Decision

To note decisions taken by the Chair, Vice Chair and Opposition Spokes since the last meeting of the East Area Committee.

- 9a Cambridge Community Church
(Pages 65 - 86)

Meeting Information

Open Forum Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

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EAST AREA COMMITTEE

8 January 2015

7.05 - 9.45 pm

Present

Area Committee Members: Councillors Blencowe (Chair), Owers (Vice-Chair), Baigent, Benstead, Hart, Herbert, Johnson, Moghadas, Roberts, Robertson, Sinnott, C. Smart, Bourke, Kavanagh, Walsh and Whitehead

Area Committee Members: County Councillors Bourke, Kavanagh, Walsh and Whitehead

Officers:

Urban Growth Project Manager: Tim Wetherfield

Safer Communities Section Manager: Lynda Kilkelly

Committee Manager: Toni Birkin

Public Realm Manager: Wendy Young

Other Officers in Attendance:

Police Sergeant: Colin Norden

Inspector Matt Johnson

FOR THE INFORMATION OF THE COUNCIL

15/1/EAC Apologies For Absence

None.

15/2/EAC Declarations Of Interest

Item Number	Councillor	Interest
15/8/EAC	Roberts	Personal: Member of East Barnwell Community Centre's Management Committee
15/8/EAC	Whitehead	Personal: Member of Strategic Hub Steering Group, East Barnwell

15/3/EAC Minutes

The minutes of the meeting of the 23rd October 2014 were agreed and signed as a correct record.

15/4/EAC Matters & Actions Arising From The Minutes

There were no outstanding actions.

15/5/EAC Open Forum

- 1. Mrs Margaret Cranmer raised a number of traffic concerns regarding Tenison Road. She stated that a number of traffic violations had been reported to the Police but little action had been taken.**

She made the following requests:

- Improved enforcement action to tackle cars (including taxis) mounting the pavements and dangerous parking by coaches in the vicinity of the Youth Hostel Association premises.**
- That this committee contact the County Council to request action in the area.**
- Education and information for taxi drivers pointing out the speed limits and asking them to be considerate road users.**

Councillor Walsh stated that work was on-going to improve the area. 20mph radar activated signs would be installed shortly. He stated that the County Council had been working with local coach companies that use the area.

Members questioned if it would be possible to ban coaches or HGVs from using Tenison Road. However, this would be problematic for construction vehicles.

Councillor Benstead undertook to raise taxi driver's poor and inconsiderate driving in the area, at the next Taxi Driver Forum. In addition, he suggested that members of the public could report taxi drivers to the City Council who were the licensing authority.

Action: Councillor Benstead

- 2. Mr Frank Gawthrop raised concerns that purpose built student housing often ends up being used for other purposes. He suggested that this was a departure from the Local Plan and should have been covered by conditions when considered by the Planning Committee. In his opinion properties were being constructed in a**

style (individual flats rather than cluster units) which made them too expensive for most students. He further suggested that the Planning Department lacks the resources to ensure that, where conditions exist, they were being adhered to. For example; Brunswick House and the CB1 site.

Councillor Blencowe stated that this should not be the case. He explained that third party letting agents would be bound by the original letting conditions regarding students. Councillor Blencowe suggested that the Planning Department should be requested to investigate this matter further and respond direct to Mr Gawthrop

Action: Councillor Blencowe

3. Janet Griffiths stated that there were still issues with footpaths in the Burnside / Budleigh Close area.

Councillor Bourke stated that officers had visited the area but had not been able to identify where the problems were. A site visit will be agreed so that residents can point out areas causing problems.

Action: Councillor Bourke

4. Councillor Moghadas raised concerns about the pavement outside the Post Office on Mill Road Broadway. She had been informed that elderly residents of the adjacent Millcroft Court had experienced falls due to the uneven pavement surface. Councillor Moghadas would look into this matter outside the meeting and report back.

Action: Councillor Moghadas

15/6/EAC Policing & Safer Neighbourhoods

The Committee received a report from PS Chris Norden regarding the Policing and Safer Neighbourhoods trends.

The report outlined actions taken since the Committee of 11th September 2014. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details).

PS Norden responded to questions as detailed below:

1. Have the dangerous ecstasy tablets, highlighted in the press, been found in Cambridge?

Not to PS Norden's knowledge.

2. Members suggested adding Tennison Road and Coldham's Lane to recommendation three.

This would be taken away and highlighted to Officers as areas of concern within recommendation three. However, the recommendation did not need to highlight this.

3. Councillor Kavanagh: There has been an increase in dwelling burglaries. Is there a pattern emerging?

Individual streets can be targeted with three or four incidents taking place on the same day. In addition, there is an increasing trend towards burglars travelling to other areas to commit offences.

4. Councillor Robertson: What can be done to tackle foolish behaviour by cyclists? For example: ignoring red lights and cycling on pavements.

PCSOs are now authorised to ticket cyclists. The recent cycle lights initiative had been successful.

The North Area Committee had agreed a priority action of anti-social cycling in the past. Outcomes were unknown.

Councillor Roberts suggested that parents often encouraged their children to cycle on the pavement and that this should be addressed.

PS Norden stated that Cambridge experienced a number of cyclist related problems and that action was taken to address those. He suggested that all bike owners should mark their machines and should take down a detailed description so that stolen bikes could be reunited with their owners. Members suggested that this advice should be promoted by the City Council.

5. Members requested an update on the possibility of a Public Space Protection Order for Mill Road.

There was currently not enough evidence to support such a request. Problems in open spaces were often seasonal and any issues should be reported in order to build an evidence base for future action.

6. Councillor Herbert: Is there any additional information on the recent incident in Ditton Lane?

Action is on-going but details cannot be shared at present. However, the residents can be assured that there is no public risk.

7. Councillor Roberts: Crime figures in the Abbey Ward appear to be increasing. Why?

There are a number of reasons including changes to recording methods, increased numbers of bars in the area and higher than average incidents of domestic violence.

A multi-agency, violent crime, pilot scheme was being trialled in the area and the next report will include more details on that project.

Councillor Sinnott stated that a more comprehensive breakdown of crime figures was in the pipeline.

8. Mr Woodburn: could this committee invite someone to attend to explain the policy on fixed speed cameras? They appear to be used only intermittently.

Inspector Matt Johnson stated that the cameras were active 24 hours a day.

Councillor Blencowe stated that this matter did not appear to be an area of concern for other residents. However, specific concerns could be raised direct with Councillors

9. Councillor Smart: Could accident figures for Mill Road be reported to a future meeting?

Figures were already available on the County Council website.

Resolved: (unanimously) to agree the following priorities:

- i. Continue with the work against the supply of Class A drugs and the presence of persons linked to organised crime groups from the London area.
- ii. Target street drinking and alcohol-related ASB in the Petersfield and Mill Road area.
- iii. Address road safety matters such as vehicle speeding and anti-social cycling.

15/7/EAC Environmental Data Report - East Area

The Committee received a report from the Public Realm Manager regarding environmental data and providing an update on progress since the last report.

In response to the report members made the following comments:

- i. Thanked the Public Realm Manager and her staff for their hard work.
- ii. Welcomed the before and after photos.
- iii. Suggested the Romsey area was in need of more work.
- iv. Suggested that the entrances and footpaths leading to the Cambridge United football ground were in need of attention.
- v. The Newmarket Road underpass was also in need of a spring clean before the football game.
- vi. Suggested that the entrances to parks and recreations grounds were good locations for additional dog waste bins.
- vii. Suggested a co-ordinated approach with the ward blitz programme to clean up cycle racks.
- viii. Suggested that litter bin graffiti should be addressed when bins are emptied.
- ix. Welcome the news that better signage was being designed to educate the public on where they could dispose of dog waste.
- x. Suggested that action be taken to address the post lunch litter left at the leisure park. Contacting nearby schools and colleges was suggested.
- xi. Suggested that dog warden patrol times should be varied across the city and not predicable by being the same days/times all of the time.
- xii. Wider distribution of pocket ashtrays was suggested including East areas that distribute cigarettes, and locations where people smoked e.g. local pubs.
- xiii. Suggested that Mill Road Railway bridge could benefit from a clean up if was the responsibility of the City Council.

- xiv. Requested results of the recent dog fouling campaign.
- xv. Rope Walk was a regular hot spot for flytipping and abandoned vehicles that required regular monitoring.
- xvi. Charity shop donations on Hope Street left outside premises overnight were reported as causing a problem. Working with the shop over signage and management of this problem was suggested.

In response to member's questions the Public Realm Manager stated the following:

- xvii. The dog fouling campaign would continue for four weeks with some refinements to the poster design and location.
- xviii. Informal advice was given by the City Rangers to address gardens spilling over to pavements. However, formal action was a County Council matter. Figures could be included in this report.
- xix. Results of the dog fouling campaign were being collated and would be released in the near future.
- xx. Bins on streets within the area would be addressed by the enforcement team.

The Committee resolved unanimously to amend recommendation eight as follows (additional wording underlined and in bold) and to add an additional recommendation (ten).

Recommendation 8

Enforcement patrols to deal with the litter issues at Cambridge Leisure Park at Clifton Road **including liaison and educational with nearby schools and colleges.**

Recommendation 10

Clean up St Matthews play area.

Resolved (unanimously) to agree the following amended priorities:

- i. Enforcement patrols to tackle fly-tipping on Riverside and The Broadway
- ii. Enforcement joint working and patrols to deal with illegal camping on green open spaces, including Stourbridge Common
- iii. Jet wash Barnwell Road and Adkins Corner shops to remove grime and chewing gum from the shop fronts
- iv. Early morning patrols for dog fouling at the following locations:
 - Romsey Recreation Ground
 - Petersfield Recreation Ground

- Cannon Green
 - St Thomas's Square and Road
 - Ravensworth Gardens play areas
 - Coldhams Common
- v. Deep cleanse of the Tins bridge to include removal of graffiti (pending ownership confirmation from the County Council)
 - vi. Litter enforcement at Ditton Fields Recreation Ground
 - vii. Enforcement patrols to deal with the ongoing issues at Tesco, Cheddars Lane
 - viii. Enforcement patrols to deal with the litter issues at Cambridge Leisure Park at Clifton Road including liaison and educational with nearby schools and colleges
 - ix. Dog warden patrols to deal with dogs off leads issues at Budleigh Close and Barnwell Road shops
 - x. Clean up St Matthew's play area

15/8/EAC S106 priority-setting (3rd round): East Area

The Committee received a report from the Urban Growth Project Manager regarding the S106 Devolved Decision Making: Grant Applications.

He reminded the Committee that developer contributions are for the provision of, improvement or better access to particular types of facilities as specified in S106 agreements, with contribution categories defined in planning policy documents. To be eligible, projects needed to provide additional benefit and be available for access by all sections of the community. S106 contributions could not be used for repairs and maintenance, replacing existing facilities or running costs.

The Urban Growth Project Manager tabled the following revised recommendations:

- 2.1 allocate £53,000 devolved community facilities S106 contributions to Cambridge Community Church towards the kitchen and portable stage lift at the new C3 centre, subject to satisfactory project appraisal and a community use agreement;
- 2.2 **[REVISED]** allocate up to £48,600 of devolved S106 community facilities contributions for eligible works for the conversion of Sturton Street Chapel and Hall into a community centre, subject to the acquisition of the site by the grant applicant, project appraisal approval following further details from the applicant and a community use agreement; and

- 2.3 **[REVISED]** defers consideration of the S106 grant application for the redevelopment of the multi-use games area at East Barnwell community hub so that the grant applicant can provide more detailed proposals and so that the amount of S106 funding for which the project may be eligible can be reassessed.

Resolved (*Nem con*) to defer recommendation 2.3.

In response to Members' questions the Urban Growth Project Manager stated the following:

- i. Recommendation 2.2 is intended to allow for fast action to be taken subject to the satisfactory acquisition of the building. Provisional allocations of this sort had been agreed in the past. The allocations were defined as up to £48,600 and the end figure might be less than this, in which case the funding would be reallocated to another project.
- ii. Faith based applications needed to commit to a written agreement on inclusion. All grant applicants fully understood the requirements and annual monitoring reports were required.

Resolved (unanimously) to agree the following amended priorities:

- 2.1 allocate £53,000 devolved community facilities S106 contributions to Cambridge Community Church towards the kitchen and portable stage lift at the new C3 centre, subject to satisfactory project appraisal and a community use agreement; and
- 2.2 allocate up to £48,600 of devolved S106 community facilities contributions for eligible works for the conversion of Sturton Street Chapel and Hall into a community centre, subject to the acquisition of the site by the grant applicant, project appraisal approval following further details from the applicant and a community use agreement.

The meeting ended at 9.45 pm

CHAIR

COMMITTEE ACTION SHEET Agenda Item 4

Committee	East Area Committee
Date	8th January 2015
Updated on	23/03/15

ACTION	LEAD OFFICER/ MEMBER	TIMESCALE	PROGRESS
Open Forum: Raise issue of taxi driver inconsiderate driving in Tenision Road and Station area at next Taxi Driver Forum	Cllr Benstead		
Open Forum: Contact Planning Department for an update on monitoring of Planning conditions related to student accommodation	Committee Manager		E-mailed Planning Department for this update.
Open Forum: Arrange site visit to Budleigh Close / Burnside area to meet with residents and inspect problem areas	Cllr Bourke		
Open Forum Investigate pavement problems outside Post Office and Millcroft Court, Mill Road Broadway	Cllrs Mogadas		

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To: **East Area Committee - 9th April 2015**
 Report by: Jackie Hanson
 Community Funding & Development Manager
 Communities, Arts & Recreation Service
 Wards affected: Abbey, Coleridge, Petersfield, Romsey

AREA COMMITTEE COMMUNITY GRANTS 2015-16

1. Executive summary

1.1 This report details applications received to date for 2015-16 funding for projects in the East Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

2. Recommendations

The East Area Committee Councillors are recommended:

- 2.1 to consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.3.3.
- 2.2 to agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
E1	Abbey People	Big Lunch Event, Dudley Rd rec	600
E2	Abbey People	Gardening Project for elderly people	1,000
E3	Abbey People	Trips and Xmas lights switch on	2,000
E4	Barnwell Baptist Church - Golden Years Group	2 trips	650
E5	Cambridge Art Salon	Volunteer project Romsey Art Festival	1,000
E6	Cambridge Art Salon	Intergenerational tea dance at Romsey Art Festival	1,000
E7	Cambridge Online	Digital Inclusion Club	2,500
E8	CAMS Music Trust	Music bursaries for children	0
E9	Christ the Redeemer Church	Café – summer holiday activities	650
E10	Friends of Mill Road Cemetery	Annual insurance costs	196

E11	Gap Learning CIC	Craftworks course at Romsey Mill	1,510
E12	GRARA (Guest Road Area Residents Association)	Security gates	2,662
E13	Hemingford & Romsey Roads Street Party Committee	Annual street party	400
E14	Mill Road Bridges	5000 copies of Community Newsletter	1,500
E15	Mill Road Winter Fair	Carnival parade at 2015 fair	3,600
E16	Romsey Mill	Romsey Youth Club weekly sessions and trips	4,852
E17	South England Conference of Seventh-Day Adventists, Cambridge	Annual Marmora Road Community Big Lunch	200

Budget available	£24,320
Total awards	£24,320
Budget remaining	£0

3. Background

3.1 Management

3.1.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Communities, Arts and Recreation who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

3.1.2 The 2015-16 grants were publicised, via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply. Over 30 organisations attended briefings held to explain the application process and revised eligibility criteria and priorities. (See 3.3.3)

3.2 Funding Available

3.2.1 There is a total of £80,000 available across the four area committees for 2015-16 made up as follows:

- £60,000 Community Grants
- £20,000 Safer City

3.2.2 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £5,000 for each area committee. The amount available for each area is as follows:

Committee	Community Grants %	Community Grants £	Safer City £	Total available £
North	37.8	22,680	5,000	27,680
East	32.2	19,320	5,000	24,320
South	20	12,000	5,000	17,000
West Central	10	6,000	5,000	11,000
Total	100	60,000	20,000	80,000

3.3 Eligibility Criteria and Funding Priorities

3.3.1 In July 2014 the Community Services Scrutiny Committee considered new priorities and outcomes for community, arts and recreation development funding which was agreed by the Executive Councillor for Community, Arts and Recreation. This new funding programme is named 'Community Grants'.

3.3.2 In addition to the Community Grants priorities the Area Committee Grants also have priorities reflecting the financial contribution made from the Safer City budget.

3.3.3 Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- reducing social or economic inequality or
- tackling crime, the fear of crime or anti-social behaviour

and they must meet one of our funding priorities below:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice (*Organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above

- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.3.4 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.3.5 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.3.6 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.4 Year Round Applications

3.4.1 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.

3.4.2 In December 2015 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.

3.5 2014-15 Awards

3.5.1 After the end of the financial year we will collect the monitoring reports for awards made during 2014-15 and circulate a summary to members. A list of awards to date for 2014-15 is attached as Appendix 2.

Appendix 1 – East Area Committee grant applications and recommendations 2015-16

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
E1	Abbey People	Big Lunch June 2015 on Dudley Road Recreation Ground	Need arose from local research with residents. Reduces social isolation. Will use event to consult on how to reduce social and economic isolation.	350 children, young people and families	Full cost: £800 Income: £100	700	600	
	Officer comment	Recommend £600. Donations can be collected. Third year of event. Events team plan/develop work/life skills, train a community reporter.						
	Previous 2 years funding: 14-15 £2,000 13-14 £2,000							
E2	Abbey People	Gardening project for elderly people in Abbey ward	Lead to development of community; improve environment of the ward; prevent social isolation of the elderly, encourage volunteering in a deprived ward.	20+ gardens Older people 20 volunteers	Full cost: £1,500 Income: £0	1,500	1,000	
Page 24	Officer comment	Recommend £1,000 towards the project. Will link into time credits project.						
	Previous 2 years funding: 14-15 £2,000 13-14 £2,000							
E3	Abbey People	Day trips to zoo and seaside. Christmas lights switch-on event on Barnwell Road shops	Reduce isolation; encourage community participation. Target those who cannot afford trips/do not have holidays. Residents want activities which help overcome barriers.	200+ elderly & young families	Full cost: £3,000 Income: £500	2,500	2,000	
	Officer comment	Recommend £2,000 towards the coach and lights switch on event. Donations can be collected or other fundraising.						
	Previous 2 years funding: 14-15 £2,000 13-14 £2,000							

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
E4	Barnwell Baptist Church - Golden Years Group	2 Trips - West End show and Riverboat Georgina	Reduce social isolation - majority live on own; target new older people for boat trip via GP, Age UK and other charities	52 over 60s 3 from county	Full cost: £2,301 Income: £1,651	650	650
	Officer comment	Recommend full amount - for coach and boat hire only					
	Previous 2 years funding: 14-15 £750 13-14 £700						

Page 25	Cambridge Art Salon	Volunteer project (5 months) for Romsey Art Festival – paid co-ordinator and costs for 10 core and 40 short term volunteers	Increase number of volunteers, access and engagement in arts activities; reduce social isolation; increased wellbeing; future employment skills. Recruit range of volunteers from east area from all backgrounds including those on benefits, unemployed or with mental health issues. Last year's feedback stated needed a single point of contact for volunteers.	50 volunteers + 315 East families for this project. Festival beneficiaries - 525 all East	Project cost: £3,275 Income for whole festival £13,975	3,275	1,000
	Officer comment	Recommend £1,000. Training, travel, childcare bursaries. Range of creative workshops to be held in the build up to the Festival.					
	Previous 2 years funding: 14-15 £4,000 (different project) 13-14 £900						

E6	Cambridge Art Salon	Intergenerational tea dance as part of Romsey Art Festival	Overlooked voices of elderly women will be celebrated. Can access art and increase wellbeing. Elderly people can often be left out of quality, contemporary arts provision. Young people can feel stereotyped by older people.	200 older women and 8 young women	Full cost: £1,200 Income for whole festival £13,975	1,200	1,000
	Officer comment	Recommend £1,000. Turtle Dove work with the young disadvantaged women who will interview older women, leading to a showcase of stories at tea dance – from May to September 2015					
	Previous 2 years funding: 14-15 £4,000 13-14 £900						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
E7	Cambridge Online	Digital Inclusion Club in Coleridge 20 weeks x 2 hours - drop in and tutorials at St Thomas' Hall. Recruit and train volunteers to be digital champions. Ongoing support to club	39% city council tenants say do not have access to internet. 19% say don't know how (survey July 2014). Reduce social and digital exclusion and social isolation. Help disadvantaged people to be skilled in computer literacy, have improved opportunities to be able to progress learning, work and volunteering opportunities. Will benefit long term.	40+ disadvantaged, older, disabled, low income residents	Full cost: £2,500 Income: none	2,500	2,500
	Officer comment	Recommend full amount					
	Previous 2 years funding: None						

Page 26	CAMS Music Trust	Up to 46 means related bursaries for children and families to enable them to take part in 4 out of school extra-curricular activities – 10 Sundays of Community Orchestra, Youth Choir, Music Club, Jazz Group	Proactively encourage no-barrier participation in extended musical activities. Bring communities of people together - particularly through the family aspect to improve mental and physical wellbeing. Improve access to music activities regardless of age, ability, ethnic group, disability and income level. Identified cost has been identified as a barrier.	47	Full cost: £26,245 for whole project across city. Income: £14,470	4,995	0
	Officer comment	Recommend no award. The project is to enable children to take part in 'existing' extra-curricular music activities (+ one new activity) held at St Matthews Primary School and Centre at St Pauls. City-wide activity. Bids also in to South and West Central.					
	Previous 2 years funding: no application						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
E9	Christ the Redeemer Church	Mega Café - 1 day per week summer holiday club x 6 weeks	Target families with young children from East Barnwell who cannot afford commercially provided groups/activities. Will include socially isolated older people. Improve wellbeing of disadvantaged families.	90 families with children under 13 + older people	Full cost: £1,150 Income: £500	650	650	
	Officer comment	Recommend full amount. Free café, with donations. Craft activities with younger and older people. Participants bring packed lunch.						
	Previous 2 years funding: 14-15 £950 13-14 £950							

Page 27	E10 Friends of Mill Road Cemetery	Annual insurance costs	Cemetery attracts people from variety of backgrounds including unwaged and socially excluded. Events, tours and clear up days attract people on low income. Activities may help keep place safe for vulnerable people. Allay fear of crime or ASB. Well-kept spaces lead to responsible use and less vandalism.	200	Full cost: £196 Income: £0	196	196	
		Officer comment	Recommend full amount. Volunteers include parents, children, students, older people, unwaged and homeless.					
	Previous 2 years funding: 14-15 £780 13-14 £500 £314							

E11 GAP Learning CIC	Craftworks course 2 x 10 weeks (40 hours total) at Romsey Mill - Start Your Own Creative Business	Aimed at users of Romsey Mill - young parents, lone parents, NEETS, children's centre, signposted by youth workers, family workers. Already targeted participants on JSA/ESA from Job Fair. Aim is creating financial independence by selling online or forming co-operative or with partner shops along Mill Road. Reduces social anxiety and isolation.	24	Full cost: £2,770 Income: £1,260	1,510	1,510
	Officer comment	Recommend full amount. They will have stall at Mill Road Winter Fair				
Previous 2 years funding: no application						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
E12	GRARA (Guest Road Area Residents Association)	2 sets of security gates at the back of Guest Road (odd numbers), Willis Road (even numbers) and Mill Road (19-23 odd numbers)	There is repeated, relentless crime and ASB in shared alleyway - physical assault, burglary, regular cycle theft, repeated drug dealing and ASB. Many are elderly and retired people in this area. Petition received residents' full support.	31 houses. Approx. 90 people.	Full cost: £2,662 Income: none	2,662	2,662	
	Officer comment	Recommend full amount						
	Previous 2 years funding: no application							
E13	Hemingford & Romsey Roads Street Party Committee	Annual street party 11th July 2015 with 1940s theme. Includes part of St Philip's Road residents	Neighbours mingle and enhance sense of community, prevents residents from feeling isolated. Street is happier and safer.	500 if good weather, 2-300 if bad weather	Full cost: £4,050 Income: £2,550	1,500	400	
	Officer comment	Recommend £400. Can encourage more donations and fundraising.						
	Previous 2 years funding: 14-15 £1,500 13-14 £1,500							
E14	Mill Road Bridges	Community newsletter - publication of 5,000 copies quarterly, hand delivered to 4,500 dwellings	Some residents do not have access to Mill Road.com website. For all residents irrespective of social, economic, religious or other status. Aim to bring people together.	5,000	Full cost: £3,000 Income: £1,500	1,500	1,500	
	Officer comment	Recommend full amount. Next issue will deal with accommodation, housing and homelessness. Half the print costs will be paid for by trader adverts.						
	Previous 2 years funding: 14-15 £1,750							

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
E15	Mill Road Winter Fair	Carnival Parade at Fair 2015 via 3 month creative project with schools and community groups	Many people are excluded from participating or experiencing culture due to social/economic barrier - broad range of people can participate in MRWF. Different groups work together - has positive beneficial impact on the community, creating greater cohesion and pride.	235 from school, 75 from community groups. 5,000 audience	Full cost: £18,500 Income: £13,500	5,000	3,600
	Officer comment	Recommend £3,600. 4 local primary schools and Castle School. Also work with wider families. Jimmy's will work with St Matthews.					
	Previous 2 years funding: 14-15 £2,350 £5,000 13-14 £5,000 £1,850						

Page 29	E16	Romsey Mill	Romsey Youth Club - weekly x 40 x 2 hours + 4 trips + 1 residential trip	Disadvantaged young people targeted - will be able to break out of cycle of disadvantage by being empowered to learn new skills, develop confidence, and be supported to gain new experiences, challenges and activities. Rebuild resilience and move away from negative influences such as drugs, ASB and unhealthy relationships.	25 aged 13-17	Full cost: £13,621 Income: £8,621	5,000	4,852
		Officer comment	Recommend £4,852					
		Previous 2 years funding: 14-15 none 13-14 £4,000 (+ £1,000 from North)						

	E17	South England Conference of Seventh-Day Adventists, Cambridge	Annual Marmora Road Community Big Lunch, June 2015	50% of the residents attend. Build stronger community relationships and reduce social isolation and provide residents to be involved with other activities/club. Networking and connections across all social classes.	150 (100 from East)	Full cost: £690 Income: £190 from reserves.	500	200
		Officer comment	Recommend £200. Donations can be collected on the day.					
	Previous 2 years funding: 14-15 £428 13-14 £290							

Appendix 2 – 2014-15 Awards

Group	Purpose	Award £
Abbey People	2 Events and 2 trips	2,000
10th Cambridge Brownies	First Aid Course	111
Barnwell Baptist Church - Golden Years Group	3 trips	750
Cambridge Art Salon	Romsey Art Festival	4,000
Cambridge Seventh Day Adventist Church	Community Big Lunch Event	428
Cambridge United Community Trust	Wembley Trip for homeless people	1,000
Centre at St Pauls	Three trips, inc two boat trips	275
Cherry Trees Over 50's Club	Day trip to Wicksteed Park	635
Christ the Redeemer Church	Family Holiday Club	950
East Barnwell Friendship Group	Day trip	200
Friends of Mill Road Cemetery	World War 1 events	780
Hemingford Road Street Party Committee	Summer street party	1,500
Mill Road Bridges	Print costs for 4 newsletters	1,750
Mill Road Festive Lights	Workshop at Ditchburn Place - light installation	500
Mill Road Winter Fair	Carnival 2014 Mill Road Winter Fair	5,000
Mill Road Winter Fair Committee	Brochure design, print, and software	2,350
Oblique Arts	Mill Road Mural launch event	500
Petersfield Area Community Trust	Summer Event	2,445
Total		25,174

Environmental Data Report



Cambridge East Area
January – March 2015

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1. Introduction

This quarterly report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the East Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming quarter to help shape the activity to be undertaken within the public realm.

Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following quarter to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the East Area for the quarter of April to May 2015.

Continuing priorities

1. Enforcement patrols to tackle fly-tipping The Broadway
2. Early morning patrols for dog fouling at the following locations:
 - Romsey Recreation Ground
 - Petersfield Recreation Ground
 - Cannon Green
 - St Thomas's Square and Road
 - Ravensworth Gardens play areas
 - Coldhams Common
 - *Thorpe Way area¹*
3. Deep cleanse of the Tins bridge to include removal of graffiti (pending ownership confirmation from the County Council)
4. Enforcement patrols to deal with the litter issues at Cambridge Leisure Park at Clifton Road including liaison and educational with nearby schools and colleges.
5. Dog warden patrols to deal with dogs off leads issues at Budleigh Close and Barnwell Road shops

New suggested priorities

6. Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Romsey Recreation Ground, St Thomas's Square, Petersfield and Dudley Road.

¹ Amendments to continuing priorities are shown in italics

7. Enforcement work to tackle bins on streets in the Romsey and Petersfield areas
8. Enforcement work to tackle the environmental crime issues on Rope Walk including fly tipping and abandoned vehicles.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?.

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. 'Ward Blitz' activity

The City Council has embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action is additional to the routine, day-to-day, work undertaken by these services.

In the East Area, the first ward blitz programme took place in Abbey during December 2014 and will have included a combination of the following actions:

- Deep cleansing of channels
- Cleansing of litter and dog bins
- Cleansing of signage

- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the Abbey ward blitz are included in the appendices of this report. Future ward blitzes for the East Area are scheduled for Coleridge in April 2015, Petersfield in August 2015 and Romsey in December 2015.

Ward blitz suggested locations:

Ward	Location
Petersfield	East Road estate
Petersfield	Rope Walk

5. Specific issues and actions

The following specific issues were identified for targeted action in the January to March 2015 quarter. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement patrols to tackle fly-tipping on Riverside and The Broadway
Action Taken	Over 8 hours of patrols have been conducted by enforcement officers during January to March in dealing with fly tipping at Riverside. During this period, no fly tipping was found at this site.
Current Situation	Completed
	Work has started to make contact with the Broadway businesses to develop a working programme to keep the site clear as well as Cheffins, the managing agents for the site, this work will continue into the period of April to June.
Current Situation	Ongoing

Priority 2	Enforcement joint working and patrols to deal with illegal camping on green open spaces, including Stourbridge Common
Action Taken	Officers visited Stourbridge Common and spent 9.5 hours dealing with illegal camping. During this time no illegal camps were found.
Current Situation:	Completed

Priority 3	Jet wash Barnwell Road and Adkins Corner shops to remove grime and chewing gum from the shop fronts
Action Taken	The shop areas at Barnwell Road and Adkins Corner have been cleansed. This involved a team of two operatives and took approximately 14 hours to complete.
Current Situation:	Completed

Priority 4	Early morning patrols for dog fouling at the following locations: <ul style="list-style-type: none"> • Romsey Recreation Ground • Petersfield Recreation Ground • Cannon Green • St Thomas's Square and Road • Ravensworth Gardens play areas • Coldhams Common
Action Taken	<p>Dog warden patrols have been conducted by both the Enforcement team and Dog Warden Service to address the issues of dog fouling totalling over 22 hours. Educational advice and dog bags have been provided to a number of early morning dog walkers seen at these locations. During February an entire month of early morning dog fouling patrols were conducted across the city, including the above areas.</p> <p>The following details the number of patrols done at each location:</p> <ul style="list-style-type: none"> • Romsey Recreation Ground: 3 patrols (mornings) • Petersfield Recreation Ground: 3 patrols (mornings) • St Thomas's Square and Road. 3 patrols (mornings) • Ravensworth Gardens and Cannons Green: 4 patrols (3 early morning and 1 afternoon) • Coldhams Common: 4 patrols (early morning)
Current Situation:	Ongoing

Priority 5	Deep cleanse of the Tins bridge to include removal of graffiti (pending ownership confirmation from the County Council)
Action Taken	<p>The whole of Snakey Path and the Tins from Burnside into the South area has been cleansed. This involved a team of two operatives and took approximately 30 hours over 5 days.</p> <p>One bridge on the Tins remains uncleansed, and is heavily graffitied. The Operations are currently liaising with the County Council to ascertain ownership; unfortunately this still remains unknown and is being pursued with the County Council. If the bridge belongs to the City Council then the work will be completed as soon as possible.</p>
Current Situation:	Ongoing

Priority 6	Litter enforcement at Ditton Fields Recreation Ground
Action Taken	<p>Ten patrols have been conducted at the recreation ground over a period of 5 hours to address the issues of littering, but to date no individuals have been witnessed littering at the location.</p>
Current Situation:	Completed

Priority 7	Enforcement patrols to deal with the ongoing issues at Tesco, Cheddars Lane
Action Taken	Patrols have been conducted to continue to address the issues of littering, at the site. During the period January to March it was noted that the site continues to be at a high standard of cleaning and Tesco have contacted the enforcement team to undertake some community litter picking near the store..
Current Situation:	Completed

Priority 8	Enforcement patrols to deal with the litter issues at Cambridge Leisure Park at Clifton Road including liaison and educational with nearby schools and colleges
Action Taken	The enforcement team have undertaken work to meet with the manager of the Leisure Park and have consent to undertake joint working patrols of the area to deal with lunchtime litter. Contact has also been made with the Director of Student Support at Hills Road Sixth Form and work has been done to actively engaged with the students who use the Leisure Park over the lunch time period. Further work is planned for the spring / summer months when use of the Leisure Park and surrounding areas are at a peak.
Current Situation:	Ongoing

Priority 9	Dog warden patrols to deal with dogs off leads issues at Budleigh Close and Barnwell Road shops
Action Taken	Patrols have been conducted to continue to address the issues of dog control at these sites, and further work is programmed for April to June when enforcement officers can assist with weekend monitoring.
Current Situation:	Ongoing

Priority 10	Park cleanse at St Matthews Piece
Action Taken	The whole of St Matthews Piece green space has been deep cleansed during February. This involved a team of two operatives and took approximately 6 hours to complete during February.
Current Situation:	Completed

Other issues:

Issue	Educational session at Abbey Meadows Primary School
Action Taken	Multiple invites have been sent to Abbey Meadows Primary School, but unfortunately no response has been received from the school.
Current Situation:	Completed

Issue	Pocket ashtray distribution in East Area, for businesses and other relevant businesses
Action Taken	Enforcement officers have continued to distribute pocket ashtrays to businesses in the Mill Road and the East area have spent a number of hours liaising with local business. This work will be continued during the period April to June.
Current Situation:	Ongoing

Issue	Stickers for bins regarding dog fouling disposal
Action Taken	New stickers have been produced to illustrate that litter bins can be used to dispose of dog mess. These stickers have been distributed to a number of areas where dog bins are not applicable e.g. areas of high density housing. These stickers will be used in conjunction with the winners of the dog poo competition that is currently running.
Current Situation:	Completed

Issue	Mill Road railings / cleaning
Action Taken	This work has not yet been actioned, and will be looked at during the period April to June.
Current Situation:	Ongoing

Issue	Hope Street – fly tipping
Action Taken	Work has been undertaken with the charity shop to develop a working relationship to report cases of fly tipping, and signage has been put up at the site to reduce cases of illegal waste dumping.
Current Situation:	Completed

Issue	Cambridge United football game: 23 January 2015
Action taken	<p>Before the football game with Manchester United on 23 January, a team of three operatives spent 22.5 hours littering picking and cleansing the area around the stadium and surrounding areas. This work was carried out alongside a sweeper which was deployed for 15 hours.</p> <p>During the game 10 hours of work was carried out to keep the city to a high standard of cleanliness, which included litter picking and a small street sweeper.</p> <p>A post-match clean-up was conducted on 24 January when a team of two operatives were deployed to collect the litter / rubbish that accumulated along the main access route, adjoining areas/ streets affected by game, including city centre.</p> <p>As part of the preparation for this event, cleansing was carried out at Newmarket Road/Maids Causeway underpass, pressure washing was conducted and some hedges were cut back along the main route to allow for free access.</p>
Current situation	Completed

Issue	Information on available powers
Action Taken	<p>Information was requested on what powers the public realm teams have to deal with environmental crime issues across the city, the following is a summary of the available powers/areas of action:</p> <p><u>Enforcement team</u> Illegal dumping of trade and domestic waste (fly tipping) Leaving bins on street Abandoned and untaxed vehicles Nuisance vehicles (vehicles for sale and being repaired on the highway) Illegal advertising (attached to street furniture) Illegal camping Verge parking (on Mowbray and Fendon Road) Illegal waste carriers Littering</p> <p><u>City rangers</u> Abandoned bicycles Vegetation cut back (informal approach only) Waste education (for private and public land) Shopping trolleys</p> <p><u>Dog warden</u> Dog control orders (dog fouling, dogs off leads and in exclusion areas)</p>
Current Situation:	Completed

Issue	Bins on streets
Action Taken	Work was undertaken by the enforcement team during January and February to deal with bins left on the street. Officers undertook 41 hours of patrols and identified 82 properties either leaving their bins out too early or past collection date. Following informal intervention 75% of the properties removed their bins; the remaining bins continue to be investigated.
Current Situation:	Ongoing

6. Environmental Data

Private realm (East Area)

Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings	Comment
Pest Control	37	37	0	0	0	N/A	
Noise Complaints (residential)	81	NA	*	3	0	2 being prepared, 1 successful	*All complaints will generally have at least one such action.
Refuse/Waste Complaints	4	NA	*	0	0	0	*All complaints will generally have at least one such action.
Other public health complaints ²	4	NA	*	0	0	0	*All complaints will generally have at least one such action.
Private Sector housing standards	53	NA	*	1	0	3	*All complaints will generally have at least one such action.

Data is from 1 January to 17 March 2015 (inclusive)

Summary of private realm data

Stourbridge Common has been proactively inspected following positive rodent sightings associated with the open space. Stourbridge has been inspected since December 2014 to mid-February with two inspections each month before eradicating the infestation by 20th February 2015. As these treatments appear to have been successful, new areas will now be targeted to assess the level of proactive treatment in the yet to be selected areas. It is proposed to target at least one area within each of the Area Committee locations.

² Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement (East Area)

Activity	Investigations	Written Warnings	Statutory Notices Served	Fixed Penalty Notices Issued	Simple Cautions	Legal Proceedings	Comment
Abandoned vehicles	21	n/a	n/a	0	0	0	Includes 17 abandoned and 4 untaxed vehicles
Nuisance vehicles	4	4	n/a	0	0	0	The reports were for vehicles for sale on the public highway
Derelict cycles	17	n/a	n/a	n/a	n/a	n/a	
Domestic waste	28	17	0	1	0	0	
Trade waste	1	1	0	0	0	0	
Litter	22	0	0	18	0	0	
Dog control orders (including dog fouling)	4	1	n/a	1	0	0	
Illegal camping	1	n/a	1	n/a	0	0	
Illegal advertising	25	24	n/a	0	0	0	

Data is from 1 January to 24 March 2015 (inclusive)

Stray dogs (East Area)

Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Stray dogs	5	0	1	1	3	Two other stray dog calls were received, but the dogs were collected by their owners before the dog warden attended

Data is from 1 January to 17 March 2015 (inclusive)

Summary of public realm enforcement data

- Twenty one abandoned vehicles inspections were carried out in the January to March period, including two vehicles on Rustat Road, and two on The Paddocks. Two vehicles were seized as abandoned during this period and are pending further investigation. Three vehicles were seized for not having valid road tax on the public highway, two of which have been subsequently been destroyed and one claimed.
- Four vehicles for sale were located in the East Area, there was no trend on the locations the vehicle were found. Written warnings were issued to the registered keeper of the vehicles.
- Seventeen derelict cycles were removed from across all four wards. Three bikes were removed from East Road, two from Mill Road and two from Corrie Road. The number of cycles removed as abandoned in the East area usually varies between 20 to 30 a quarter.
- There were 28 domestic waste investigations conducted in the area between January and March, which resulted in 17 warning letters and there is one case ongoing. One fixed penalty was issued to an individual who littered cardboard boxes at Abbey Road recycling centre. Trade waste from one business was found illegally dumped in and around the area. The business complied with the request from enforcement regarding their compliance for waste duty of care and no further action was taken.
- Fourteen fixed penalties were issued for leaving litter on land open to the air, which included two on Devonshire Road, two on East Road, two on St Barnabas Road and five on Mill Road. Four fixed penalties were issued for littering from a motor vehicle, two on which were on East Road, and three cases are ongoing.
- Four cases of dog fouling were reported to the dog warden, following patrols in the areas one suspect was identified and a warning letter sent to a suspect. To date no formal enforcement action has been taken in three of the cases. Proactive patrols were carried out at Coleridge Recreation Ground and Mill Road Cemetery. One fixed penalty was issued for failing to clear up dog fouling at Mill Road Cemetery.
- One illegal camp site was found within the East area at Coldhams Common. A statutory notice was served on the sites and subsequently the Council impounded the tent that was not removed within the allotted time period.
- Twenty five incidents of illegal advertising were identified, including seven estate agent boards and one banner. Of these five estate agent boards were not removed within the allotted time and these were impounded by the Council.

Operations cleansing data by ward (East Area)

Activity	Total number of incidents	Ward				Comments
		Abbey	Coleridge	Petersfield	Romsey	
Fly-tipping	76	29	9	19	19	
Offensive graffiti ³	0	0	0	0	0	
Detrimental graffiti ⁴	26	4	5	11	6	
Needles	12	1	0	9	2	
Vegetation cut back	0	0	0	0	0	
Shopping trolleys	81	12	4	56	9	Number of impounded trolleys was 32

Data is from 1 January to 17 March 2015 (inclusive)

Summary of cleansing data:

- Of the 29 cases of fly tipping within the Abbey ward there were five instances from Abbey Road, four instances of fly tip found in both Anns Road and Ekin Road and a further three instances in Ditton Walk.
- In Petersfield there were three instances of fly tipping in Kingston Street and in Romsey there were five fly tips in St Phillips Road and three in Sedgwick Street. No particular area / pattern were identified in Coleridge.
- No trends or individuals identified were identified in regards to the detrimental graffiti across the East area. All tags cleared within the agreed time scales.
- A proactive needle sweeps was carried out at Mill Road Cemetery before a school visit and nine needles were removed. In Abbey one needle was removed from Stourbridge Common and in Romsey two needles were removed (one from Ross Street at junction with Coldhams Lane and the second from Brooks Road).

³ Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working days.

⁴ Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

- There were no vegetation / shrubbery cut backs requested for the East Area during January to March.

7. Proactive and community work

During the period January to March 2015 the following proactive and community work has been undertaken.

Task	Staffordshire Street area
Action Taken	Work has been undertaken at the area of Staffordshire Street and the surrounding estate areas, which involved removal of fly tipping, litter, graffiti and dog fouling. This involved a team of four operatives and took approximately 16 hours to complete.
Current Situation	Completed

Task	Ravensworth Gardens area
Action Taken	Work has been undertaken at the area of Ravensworth Gardens and the surrounding estate areas, which involved removal of fly tipping, litter, graffiti and dog fouling. This involved a team of two operatives and took approximately 4 hours to complete.
Current Situation	Completed

Task	Riverside dog fouling signage
Action Taken	New dog fouling signage has been put up along the length of Midsummer Common, Riverside and Stourbridge Common which advises it is an offence not to clear up after your dog and that offenders can face a fixed penalty notice or prosecution.
Current Situation	Completed

8. Key contacts

9. Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk
Noise			
Cleansing Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Dog fouling	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Litter			
Fly tipping (Public land)			
Graffiti			
Needles			
Public Realm Manager	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
East Ranger	Chris Clements	01223 458282	cityrangers@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	
Public Realm Enforcement	Enforcement Team	01223 458573 01223 458062	streetenforcement@cambridge.gov.uk
Abandoned, untaxed and nuisance vehicles	Customer Service Centre	01223 458282	
Illegal camping			
Illegal advertising			
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Stray and lost dogs	Customer Service Centre	01223 457900	
Out of Hours	Emergency calls	0300 3038389	n/a

10. Resources

The following are suggestions that members of the East Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Abbey: 7 (5 bins used)

Coleridge: 9 (2 bins used)

Petersfield: 6 (2 bins used, 2 programmed)

Romsey: 11

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

At present we are in the second year of a three year replacement project for new and replacement bins on the city's streets and open spaces, and once the second phase is finished we will then run a similar scheme for new bins on the city's parks and open spaces.

Requested bins sites:

Ward	Location	Installation Date	Comments
Abbey	<i>Newmarket Road (by bus stop near to Jack Warren Green)</i>	<i>November</i>	
Abbey	Newmarket Road outside McDonalds*	February	Replacement of old bins, for new ones with ashtrays
Abbey	Velos Walk (top of Helen Close)	February	
Abbey	<i>Thorpe Way (by bus stop near numbers 84 to 86)*</i>	<i>November</i>	
Abbey	<i>Dunsmore Close (near pedestrian crossing)*</i>	<i>December</i>	
Abbey	<i>Stanley Road (junction with Riverside)</i>	<i>December</i>	
Abbey	<i>Saxon Road (junction with Riverside)</i>	<i>December</i>	
Abbey	<i>Riverside (under Millennium bridge)</i>	<i>December</i>	
Abbey	<i>Whitehill Road (by Abbey pool play area)</i>	N/A	<i>New bins will be installed as part of the area refurbishment due to be completed shortly</i>
Coleridge	<i>St Thomas's Square</i>	<i>December</i>	
Coleridge	<i>St Thomas's Road (junction with St Thomas's Square)</i>	<i>December</i>	
Coleridge	Cherry Hinton Road (outside United Reformed Church)*	March	
Petersfield	<i>Veras Way (top of Rope Walk)</i>	<i>November</i>	
Petersfield	Staffordshire Street (walkway between St Matthews Street)	December	These two sets of bins have attracted an increase in fly tipping. One set has been removed as it is causing a detrimental effect to the local environment.
Petersfield	Staffordshire Street (between Hollymount and Glenmore)	December	

Petersfield	Hooper Street (at road closure point)		Programmed for January to March 2015
Petersfield	Gwydir Street (at road closure point)		Programmed for January to March 2015
<i>Romsey</i>	<i>Mill Road (near to kitchen shop by Vinery Road junction)</i>	<i>N/A</i>	<i>This bin request has not been deemed necessary by the Operations team as there are litter bins within 50m and the convenience shop provides bins for its customers</i>

*Bin installation requests that are not included in total available for each ward
Bins in italics installed in previous period

Example of bins used within the city:

For the outer city centre streets and shopping areas. Bins are installed wherever space allows with a recycling unit alongside:



For outer city shopping areas where space allows and areas on out city parks (for example Cherry Hinton Hall):



For the Mill Road - slim line general waste and recycling bins:



General waste and recycling bins:



Dog bin provision

A number of dog bins are available for each ward, as follows:

Abbey: 1 (3 bins used)
Coleridge: 3 (1 bin used)
Petersfield: 2 (1 bin used)
Romsey: 4

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Requested bins sites:

Ward	Location	Installation Date	Comments
<i>Abbey</i>	<i>Barnwell Road (entrance to Coldhams Common)</i>	<i>December</i>	
<i>Abbey</i>	<i>Ditton Fields Play Area*</i>	<i>December</i>	
<i>Abbey</i>	<i>Gerrard Close (junction with Stanesfield Road)*</i>	<i>December</i>	
Abbey	Riverside (between River Lane and Engineers House)*	February	
Abbey	Egerton Close (junction with Egerton Road)	March	
Abbey	Fison Road / Thorpe Way	January	
<i>Coleridge</i>	<i>St Thomas's Square</i>	<i>December</i>	
Coleridge	Ashbury Close (near to play area)*	January	Replacement dog bin
<i>Petersfield</i>	<i>Ravensworth Gardens (on green at entrance from Devonshire Road)</i>	<i>December</i>	

*Bin installation requests that are not included in total available for each ward

Bins in italics installed in previous period

Example of dog waste bins used for all sites:



Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

11. Appendices

Ward Blitz Activity – Abbey – December 2014



The City Council has embarked on a campaign of ‘ward blitzes’ across the City, involving the Council’s City Ranger, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action; this is additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activities include:

- Cleansing of gully’s
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event

Abbey was the second ward area to receive the targeted service during December 2014. A summary of the ward blitz action delivered in the month is detailed below:

Shop fronts deep clean	Shop fronts and associated street furniture pressure washed at Barnwell Road. Additionally footway surfaces pressured washed outside shop fronts at Ditton Lane.
Litter clearance	All footways within the ward have been cleared of litter and debris at least once a week during the blitz period; this is addition to the regular weekly litter pick.
Cleansing of recycling centres	All recycling sites within Abbey were visited once in the month and have been pressure washed and also all of the footway surfaces pressure washed at these locations. Operations staff visited all recycling sites at least once a week to clear and dispose of any fly tipped items. Additional visits were also made by the City Ranger and Enforcement team to investigate and remove fly tipped waste.
Graffiti removal	The graffiti teams proactively patrolled and cleared all graffiti, both offensive and detrimental, including an incident of detrimental graffiti that was found at Misty Meadows area. In addition the City Ranger removed detrimental graffiti on the play equipment at Thorpe Way Recreation Ground.
Sweeping of litter, detritus and leaves	A large mechanical sweeper was deployed to Abbey and swept all carriageway channels (where not obstructed by parked vehicles) at least once in the month, and a mid-size mechanical sweeper with support from operatives swept footways and carriageways (where not obstructed by parked vehicles) at least once in the month with manual clearance of detritus to assist machine where required.

<p>Increased dog warden presence</p>	<p>The dog warden increased patrols in the green spaces of Abbey, and was supported by patrols from the enforcement team to deal with issues of dog fouling. Patrols included a mixture of early morning, daytime and weekend patrols.</p> <p>The following locations were visited:</p> <ul style="list-style-type: none"> • Newmarket Road Cemetery – 2 patrols • Abbey Pool play area – 2 patrols • Ditton Fields – 1 patrol • Thorpe Way Recreation Ground – 4 patrols • Barnwell Road – 1 patrol • Stourbridge Common – 3 patrols • Riverside – 2 patrols • Ekin Road – 1 patrol • Dudley Road – 1 patrol • Velos Walk – 1 patrol <p>In total the Dog Warden and Enforcement spent over fifteen hours patrolling the ward for dog control issues and providing education where required. No fixed penalties were issued for dog control order breaches.</p>
<p>Increased public realm enforcement presence</p>	<p>The public realm enforcement team carried out a number of hi-visibility patrols totalling 23 hours in the ward during December, including the following specific issues:</p> <ul style="list-style-type: none"> • At Tesco, Newmarket Road a number of litter patrols were conducted to assess the cleanliness of the site where it was found that standards of cleanliness were maintained by the store. • At Riverside regular patrols were conducted to deal with fly-tipping in the area, two lots of rubbish were identified and removed. • On Barnwell Road the owner of a vehicle advertised for sale was sent a warning letter, and the owner removed the vehicle from site within 7 days. • Patrols were carried out at Stourbridge Common, Barnwell East and West to deal with issues of illegal camping.
<p>Increased city ranger presence</p>	<p>The city ranger carried out a amount of hi-visibility work in the ward during December, including dealing the following specific issues:</p> <ul style="list-style-type: none"> • Installed four sets of new litter and recycling bins • Provided waste educational visits to a number of properties with overgrown hedges • Helped the East Barnwell Centre with garden maintenance and with ground clearance at Margret Wrights Orchard

Photographs of before and after fly tip removal at St Phillips Street (January 2015)

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Photographs of before and after fly tip removal at Mill Street (February 2015)



Page 59

Photographs of before and after camp eviction at Coldhams Common (March 2015)



Cambridge City Council - Meeting Card - 2015/2016

2015												2016				
May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May				
Sat			1					Sat				Sat				
Sun			2			1		Sun				Sun				
Mon	1		3			2	1	Mon	1			1				
Tue	2		4	1		3	2	Tue	2	1		2				
Wed	3	1	5	2		4	3	Wed	3	2		3				
Thur	4	2	6	3	1	5	4	Thur	4	3		4				
Fri	5	3	7	4	2	6	5	Fri	5	4		5				
Sat	6	4	8	5	3	7	6	Sat	6	5		6				
Sun	7	5	9	6	4	8	7	Sun	7	6		7				
Mon	8	6	10	7	5	9	8	Mon	8	7		8				
Tue	9	7	11	8	6	10	9	Tue	9	8		9				
Wed	10	8	12	9	7	11	10	Wed	10	9		10				
Thur	11	9	13	10	8	12	11	Thur	11	10		11				
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Sat	13	11	15	12	10	14	13	Sat	13	12		13				
Sun	14	12	16	13	11	15	14	Sun	14	13		14				
Mon	15	13	17	14	12	16	15	Mon	15	14		15				
Tue	16	14	18	15	13	17	16	Tue	16	15		16				
Wed	17	15	19	16	14	18	17	Wed	17	16		17				
Thur	18	16	20	17	15	19	18	Thur	18	17		18				
Fri	19	17	21	18	16	20	19	Fri	19	18		19				
Sat	20	18	22	19	17	21	20	Sat	20	19		20				
Sun	21	19	23	20	18	22	21	Sun	21	20		21				
Mon	22	20	24	21	19	23	22	Mon	22	21		22				
Tue	23	21	25	22	20	24	23	Tue	23	22		23				
Wed	24	22	26	23	21	25	24	Wed	24	23		24				
Thur	25	23	27	24	22	26	25	Thur	25	24		25				
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Sat	27	25	29	26	24	28	27	Sat	27	26		27				
Sun	28	26	30	27	25	29	28	Sun	28	27		28				
Mon	29	27	31	28	26	30	29	Mon	29	28		29				
Tue	30	28		29	27		30	Tue	30	29		30				
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Thur		30			29			Thur		31						
Fri		31			30			Fri								
Sat					31			Sat								
Sun								Sun								

Key

Yellow	Liberal Democrats Party Conference	Blue	West/Cent Area
Red	Labour Party Conference	Green	North Area
Blue	Conservative Party Conference	Red	South Area
Grey	School Holidays	Yellow	East Area

*-Licensing Sub Committees meet when required to consider within 21 days applications or reviews of personal or premises licences **Development Control Forums are held when a petition is received. The frequency

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Cambridge City Council - Meeting Card - 2015/2016

2015												2016												
May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sat			1					Sat				Sat												Sat
Sun			2					Sun				Sun												Sun
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Tue		2	4	2		2	2	Tue				3	3										3	
Wed		3	5	3	2	3	3	Wed	2	10am Planning		4	4										4	
Thur		4	6	4	3	4	4	Thur	3			5	5										5	Election
Fri	1	5	7	5	4	5	5	Fri	4			6	6	Bank Holiday									6	
Sat	2	6	8	6	5	6	6	Sat	5			7	7										7	
Sun	3	7	9	7	6	7	7	Sun	6			8	8										8	
Mon	4	8	10	8	7	8	8	Mon	7	10:00am Licersing D *		9	9										9	
Tue	5	9	11	9	8	9	9	Tue	8			10	10										10	
Wed	6	10	12	10	9	10	10	Wed	9	10:00am DCF Planning**		11	11										11	
Thur	7	11	13	11	10	11	11	Thur	10			12	12										12	
Fri	8	12	14	12	11	12	12	Fri	11			13	13										13	
Sat	9	13	15	13	12	13	13	Sat	12			14	14										14	
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Fri	15	19	21	19	18	19	19	Fri	18			20	20										20	
Sat	16	20	22	20	19	20	20	Sat	19			21	21										21	
Sun	17	21	23	21	20	21	21	Sun	20			22	22										22	
Mon	18	22	24	22	21	22	22	Mon	21	6:00pm Civic Affairs		23	23										23	
Tue	19	23	25	23	22	23	23	Tue	22	10:00am Licersing B *		24	24										24	
Wed	20	24	26	24	23	24	24	Wed	23	4:00pm Equalities Panel		25	25										25	
Thur	21	25	27	25	24	25	25	Thur	24	10:30am Jnt Dev Control		26	26										26	
Fri	22	26	28	26	25	26	26	Fri	25	6:00pm Civic Affairs		27	27										27	
Sat	23	27	29	27	26	27	27	Sat	26	6:00pm Council		28	28										28	
Sun	24	28	30	28	27	28	28	Sun	27	5:30pm Housing		29	29										29	
Mon	25	29	31	29	28	29	29	Mon	28	11:00am Annual Council		30	30										30	
Tue	26	30		30	29	30	30	Tue	29			31	31										31	
Wed	27				30			Wed	30															
Thur	28							Thur	31															
Fri	29							Fri																
Sat	30							Sat																
Sun	31							Sun																

Key

Liberal Democrats Party Conference	Council	West/Cent Area	Civic Affairs	Strat & Res	Jnt Dev Control	JSEF
Labour Party Conference		North Area	Planning	Environment	DCF JD Control	Equalities Panel
Conservative Party Conference		South Area	DCF Planning	Comm Services	DPSS	
School Holidays		East Area	Licensing	Housing		
				Executive		

*-Licensing Sub Committees meet when required to consider within 21 days applications or reviews of personal or premises licences **Development Control Forums are held when a petition is received. The frequency

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CAMBRIDGE CITY COUNCIL

Record of Area Committee Decision

S106 Grant: C3- Cambridge Community Church

Decision of: East Area Committee

Reference: 15/EAC/S106/02

Date of decision: 23/03/15 **Recorded on:** 23/03/15

Decision Type: Non Key

Matter for Decision: Approval of s106 Capital Grant Fund of £53,000. towards the kitchen and portable stage lift at the new C3 (Cambridge Community Church) centre.

Why the decision had to be made (and any alternative options): Provisional funding for a S106 capital grant for C3 (Cambridge Community Church) community facilities was prioritised at the East Area Committee on 08th January 2015.

As the project value is under £75,000, final approval has been given by the North Area Committee Chair, Vice-Chair & Opposition Spokesperson.

Decision(s): Approved Capital Grant funding of £53,000 subject to:

- Satisfactory project appraisal and a community use agreement (paragraph 5.2 of the Officer report refers);
- Encourage an updated S106 grant application for converting /refurbishing Sturton Street Chapel and Hall into a community centre in the next S106 priority-setting round, later in 2015, once the site has been acquired (paragraph 5.3 of the Officer's reports refers);
- Allocate £20,000 devolved outdoor sports S106 contributions for the additional features of a new multi-use games area (MUGA) at East Barnwell Community Centre, subject to satisfactory

project appraisal and a community use agreement (paragraph 5.4 of the Officer's report refers).

•

Reasons for the decision:

As set out in the Officers Report

Scrutiny consideration:

Chair, Vice Chair and Spokes of East Are Committee were consulted

Conflicts of interest:

No conflicts of interest were declared

Comments:

None

S106 Community Facilities Grants - (From 3rd S106 round)

Area	East
Ward	Romsey
Prioritised by East Area Committee	08 January 2015
Organisation	Cambridge Community Church (C3)
Project Details	New build of C3 Centre. To consist of three floors, which will include 400 auditorium, eight additional multipurpose rooms, kitchen, kitchenette, café and lounge area. S106 contribution towards kitchen/café and portable stage lift.
Project costs	£5,223,000
Funds already secured	£3,975,000
S106 Capital Grant Funding	£53,000
S106 Capital Grant monies available	Yes - Confirmed by Tim Wetherfield
Fundraising for remaining	Further £150,000 secured for end of April. 2 biannual planned special gift days over the next 3 years. Based on the last 3 years this will raise over £600,000 (based on past giving)
Planning Approval	Approved - 11/1200/FUL
Proposed Start Date	May 2014
Proposed Completion Date	November 2015
<p>Community Use Grant Agreement – Standard Terms, agreed in principle, Legal Dept. to finalise.</p> <ul style="list-style-type: none"> • The legal community use grant agreement stipulates that the grant recipient shall not discriminate against any community community wishing to use the premises (whether in race, gender, religion, disability, sexual orientation, age or otherwise). <p>Community Use Grant Monitoring.</p> <ul style="list-style-type: none"> • Part of the community use grant agreement requires all recipients complete an annual monitoring form, which includes details of hours booked by community groups and types of bookings. • If the recipient fails to comply with any of the terms and conditions set out in the agreement they risk the grant payments being withheld, suspended, or repayment of grant. • The community use agreement stipulates that the recipient shall permit access to its premises, facilities and records, for the purpose of discussing, monitoring and evaluating the recipient's fulfilment of the conditions of the agreement. 	

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CAMBRIDGE CITY COUNCIL

REPORT OF: Director of Environment

TO: East Area Committee

8/1/2015

WARDS: Abbey, Coleridge, Petersfield, Romsey

S106 DEVOLVED DECISION-MAKING: GRANT APPLICATIONS

1. INTRODUCTION

- 1.1 Since the Area Committee briefing last October about the next S106 priority-setting rounds, local groups & organisations have submitted S106 grant applications for developing their sports and community facilities or small-scale public art projects (see the summary of the process in Appendix A). Overall, 30 applications have been received from across Cambridge: five are for facilities or projects in East Area.
- 1.2 Applications seeking strategic or city-wide S106 funding in the current (3rd) S106 priority-setting round will be reported to the Community Services Scrutiny Committee (CSSC) on 15/1/15: this includes two bids relating to East Area:
 - Public art (four seasons) panels at Cambridge Community Church;
 - Historyworks media project (public art) involving past and present pupils of Abbey Meadows Primary School.
- 1.3 Grant applications seeking devolved S106 funding for local outdoor sports or community facilities are being reported to the relevant area committees in early 2015. There are three applications in this Area:
 - Disability access and community access for the Cambridge Community Church (C3) centre, Coldhams Lane (Appendix B);
 - Sturton Street Chapel and Hall conversion to community centre use (Appendix C);
 - Redevelopment of the multi-use games area at East Barnwell Community Centre (Appendix D).
- 1.4 As well as grant applications, the next (fourth) S106 priority-setting round later in 2015 will also be open to proposals relating to a wider range of S106 contribution types (including informal open space, play provision for children & teenagers and public realm improvements) and proposals that could involve council project management and delivery.

2. RECOMMENDATIONS

The East Area Committee is recommended to:

- 2.1 allocate £53,000 devolved community facilities S106 contributions to Cambridge Community Church towards the kitchen and portable stage lift at the new C3 centre, subject to satisfactory project appraisal and a community use agreement (paragraph 5.2 refers);
- 2.2 encourage an updated S106 grant application for converting /refurbishing Sturton Street Chapel and Hall into a community centre in the next S106 priority-setting round, later in 2015, once the site has been acquired (paragraph 5.3 refers);
- 2.3 allocate £20,000 devolved outdoor sports S106 contributions for the additional features of a new multi-use games area (MUGA) at East Barnwell Community Centre, subject to satisfactory project appraisal and a community use agreement (paragraph 5.4 refers).

3. BACKGROUND

- 3.1 New development and subsequent population increases create additional demands on local facilities. The council currently asks developers to pay S106 contributions in order to address that impact. More details, including information about the council's approach to S106 priority-setting and devolved decision-making to area committees, can be found on the council's Developer Contributions web page at www.cambridge.gov.uk.
- 3.2 Following a report to the Community Services Scrutiny Committee last October, it was agreed that the current (third) S106 priority-setting round should focus on grant-funding opportunities relating to the S106 contribution types for community facilities, outdoor sports, indoor sports & public art. Whilst all decisions on indoor sports and public art contributions are now taken by the relevant executive councillors, area committees continue can decide whether to award S106 outdoor sports or community facilities grants in the current round and, if so, which eligible proposals to prioritise.
- 3.3 In late November 2014, the Minister of State for Communities and Local Government announced that S106 contributions should not be sought for sites of 10 homes or less (which have a maximum combined gross floor space of 1,000 square metres) and all residential annexes and extensions. New regulations are awaited, and the full implications will need to be assessed. For the time being, it is being assumed that this change is unlikely to impact on S106 contributions already received for developments already

commenced, or to impact directly on this S106 priority-setting round. The implications of the announcement do, however, reinforce the message in the briefings to area committees last October – that S106 contributions are set to taper off and run down in future, and it is important to make sure that they are used to greatest effect.

4. UPDATE ON S106 FUNDING AVAILABILITY

- 4.1 The latest analysis of available S106 funding (as at December 2014) shows the following levels of unallocated S106 contributions in the East Area devolved funds relevant to this third S106 priority-setting round (figures rounded down to the nearest £25k).

S106 contribution types	East Area
Community facilities	£125k
Outdoor sports	£250k

- 4.2 Of the devolved outdoor sports contributions, please note that around £43,000 has to be contractually committed by July 2017. The allocation of S106 funding for the East Barnwell Community Centre MUGA (as per recommendation 2.3) would help to reduce this amount. It will, however, be important for further proposals for new or improved local outdoor sports facilities (primarily benefitting East Area) to be put forward for the next (fourth) S106 priority-setting round. At this (8/1/15) meeting, councillors may wish to discuss, in broad terms, the sorts of local proposals that they might be particularly interested to see coming forward.
- 4.3 Around £110,000 of devolved community facilities funding has been received in East Area in the last year. There are no expiry dates relating to the devolved funding in this category between 2015-2019.
- 4.4 The Area Committee is not expected to allocate all its available devolved S106 contributions now. The Equality Impact Assessment on S106 priority-setting, reported to the Community Services Scrutiny Committee last October, highlighted the risk that allocating S106 contributions in the third round to grant-funded projects could reduce the funding available for projects in the fourth round. This might particularly affect parts of the city with lower income levels, which might be more dependent on facility improvements being project managed or delivered by the council – ideas for which will be invited in the fourth round in 2015.
- 4.5 An update will be given at the meeting of devolved S106 funding available to the Area under other contribution types (eg, informal

open space and play provision for children and teenagers). Further information about S106 funding will also be reported in the 15/1/15 Community Services Scrutiny Committee report

5. CONSIDERATION OF OPTIONS FOR GRANT-FUNDING

- 5.1 The three applications for consideration by the Area Committee are set out in Appendices B – D. The care taken by applicants in setting out local needs is particularly noticeable. Whilst councillors will want to take this into account as much as possible, it is important to remember that developer contributions have to be used for their intended purposes, which is, first and foremost, to address the impact of development. To be eligible and suitable for S106 funding, proposals need to provide additional benefit for local communities and be accessible for all sections of the community.
- 5.2 The grant application from Cambridge Community Church for disability access and community access at the new C3 centre on Coldhams Lane can be found in Appendix B. The officer assessment has highlighted the following comments and issues:

Overview: The suitability of some aspects of this proposal for S106 funding has been questioned. Officers would recommend a smaller, community facilities S106 grant of £53,000.

- a. It would be reasonable to expect the developers of a new development to meet costs associated with a new development, such as the audio-visual fit-out.
- b. Cambridge Community Church should also be expected to meet the costs of complying with building regulations (including disability access requirements). This means that it would not be appropriate to provide S106 grants towards the main lifts, a hearing loop and toilets for disabled people. It is only possible to consider S106 funding for those features that would be over and above the standards expected by building regulations: in this case, this would be confined to the portable stage lift (£7,000).
- c. Given the range of community activities to be run at the new centre and the way that these would be supported by being able to serve refreshments, officers consider that it would be appropriate to contribute to the kitchen fit-out costs: the Area Committee could allocate the full £46,000 requested for this. Alternatively, in view of other proposals for community facilities S106 funding in the fourth priority-setting round, councillors may wish to make a smaller contribution towards these costs.

- d. Community Funding & Development officers have already discussed with Cambridge Community Church that facilities supported by S106 grant-funding must be accessible to all and that S106 funding cannot be used to support religious activity.
- e. Please note that S106 grants have already been provided in recent years to support community centre improvements at Ross Street and St Philip's Church in Romsey ward.

5.3 The grant application from Petersfield Area Community Trust for converting Sturton Street Chapel and Hall for community centre use can be found in Appendix C. The officer assessment has highlighted the following comments and issues:

Overview: This application is not ready to be considered. It is not yet clear whether the funding requested would be used on eligible works. Officers would ask the applicants to provide an updated bid in early summer 2015 with more details about the proposed refurbishment.

- a. It would be premature to consider this application before the site has been acquired.
- b. While the proposed project refers to “conversion”, other references within the application suggest that the requested funding may also contribute to the acquisition of the site: officers would question whether acquisition costs would represent the best use of the limited S106 funding available.
- c. Officers would need to know more about what specific works the applicant has in mind for the building. Given references in the application to quinquennial survey reports and “fixing” details of the site, it is not yet clear whether this would involve repairs and maintenance work, which would not be eligible for S106 funding.
- d. The application could benefit from the applicants having more time to identify (and to calculate the association costs of) what specific improvements to the site are needed in order to provide a better facility and/or one that would provide additional benefit to the local community.
- e. It would also be useful to have more details in an updated application next summer about how uses of the centre would develop (compared to activities prior to the hall’s closure) and expand to the levels indicated in the application.
- f. Please note that the nearby Cherry Trees Centre (on St Matthew’s Street) was awarded around £80,000c in S106 grants in 2012: this has now been refurbished and is available for community use. The King's Church community centre in Petersfield ward was also refurbished in 2012.

- 5.4 The grant application from Cambridgeshire County Council for the redevelopment of the multi-use games area at East Barnwell Community Centre can be found in Appendix D. The officer assessment has highlighted the following comments and issues:

Overview: Recommend a £20,000 grant only, focussed on those elements of a new MUGA that would represent additional benefit.

- a. As part of the wider redevelopment of the community hub, the county council is looking to relocate the existing MUGA (which was part-funded from S106 funding 10 or so years ago). Officers are very clear that S106 funding could not be used for the like-for-like replacement of the MUGA, which the county council would be expected to fund. Thereafter, the county council would be responsible for the maintenance of the MUGA, including surfacing.
- b. S106 funding could only be used for upgrading the facilities (eg, goal-ends and fencing) – and this is why a £20,000 grant is recommended. The grant could not be increased above this level for the reasons explained in the paragraph above (even in the context of paragraph 4.2).
- c. Please note that there is a small (free-to-use) AstroTurf pitch at Abbey Rec Ground and another MUGA within 5 minutes' walk of East Barnwell Community Centre.

6. IMPLICATIONS

- 6.1. **Financial implications:** General funding constraints have been highlighted in paragraph 3.3 and in section 4 of this report. For S106 grant-funded projects, the grant recipients will be responsible for the running/maintenance costs of their projects.
- 6.2. **Staffing implications:** Community Funding and Development officers will keep in contact with Petersfield Area Community Trust about its proposals. Local groups and residents are likely to be invited to put forward ideas and proposals for local community facility improvements in early summer 2015, as part of the fourth S106 priority-setting round process.
- 6.3. **Equal opportunities implications:** An updated Equality Impact Assessment on the S106 priority-setting process was reported to the Community Services Scrutiny Committee last October. The issues it raised are reflected in paragraph 4.4.

7. BACKGROUND PAPERS

7.1 These background papers on the S106 devolved decision-making process were used in the preparation of this report:

- “S106 devolved decision-making: taking stock and moving forward”, report to East Area Committee, 23/10/2014.
- “S106 priority-setting and devolved decision-making”, report to Community Services Scrutiny Committee, 16/10/14.
- Written statement to Parliament by Minister of State for Communities and Local Government (28/11/14):
<https://www.gov.uk/government/speeches/small-scale-developers>
- Supporting information (including community use survey data) provided by C3 in support of its application

7.2 Further information (including S106 grant applications, priority-setting reports to area and scrutiny committees, photos of completed projects and links to web pages about the Community Infrastructure Levy and the Planning Obligations Strategy) can be found at the council’s Developer Contributions web page (www.cambridge.gov.uk/s106).

8. APPENDICES

- A. S106 grant application & assessment process
- B. S106 grant application from Cambridge Community Church (community facilities)
- C. S106 grant application for Sturton Street Chapel & Hall conversion
- D. S106 grant application for East Barnwell MUGA

9. INSPECTION OF PAPERS

To inspect the background papers or if you have a query on the report please contact:

Author’s Name: Tim Wetherfield
Author’s Phone Number: 01223 – 457313
Author’s Email: tim.wetherfield@cambridge.gov.uk

S106 grant-funding application & assessment process

1. Applications for S106 grant funding were invited from local groups and organisations between 7 November and 8 December 2014. This was publicised via:
 - a. area committee briefings;
 - b. local councillors making contact with local groups in their wards;
 - c. information on the Council's website;
 - d. news releases and posts on social media;
 - e. emails to local organisations who have contacted the council in recent months about S106 funding opportunities.
2. The application process has involved completing an initial two-page form, supported by guidance notes for applicants. Prospective applicants were invited to ask themselves five questions before filling in the form, in order to minimise the number of applications not be eligible or suitable for S106 grant-funding.
3. The following criteria have been taken into account in assessing each application (as mentioned at the foot of the application form):
 - a. whether it is eligible for S106 funding;
 - b. whether the proposed projects is feasible;
 - c. whether it is ready to be considered;
 - d. whether it is consistent with council policy (eg, the Sports and Physical Activity Strategy and/or the Anti-Poverty Strategy).
4. The assessment of applications has involved relevant officers from Community Funding & Development and Recreation Services, as well as City Development Management.

S106 grant application from Cambridge Community Church

1. Organisation:	CAMBRIDGE COMMUNITY CHURCH (C3)
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2. Project:	<p>The current C3 Centre on Coldhams Lane has inherent problems particularly in relation to the size of the building and its design. The rooms are insufficient (in number and size) to accommodate even our current programme. The toilet/kitchen facilities are inadequate, the power supply into the property is below requirements, and the general standard of the building is extremely low. To run our programmes we have to hire external venues, which are difficult to secure when needed and very expensive.</p> <p>Overview of the Building Project The building (C3 Centre) is to be constructed on a strategic and prominent site owned by C3. On three floors, construction work has just commenced and completes late 2015.</p> <ul style="list-style-type: none"> • Ground floor: 9,750 sq ft: 400 seat auditorium, large coffee area, three multipurpose rooms, kitchen, and ancillary areas • 1st floor: 4800 sq ft: Large lounge, four multipurpose rooms, kitchenette and ancillary areas • 2nd floor: 2224 sq ft: Multipurpose room and ancillary areas <p>Total net area: 16,650 sq ft Gross internal area: 23,400 sq ft</p>
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3. Which category does this proposal relate to?:	Community Facilities
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4. Where:	C3 Coldhams Lane Campus, CB1 3HW
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5. Project funding:	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£5,223,000	£3,850,000	£186,900

6. What is the purpose of your project proposal? What works would it involve?

There are two specific areas for which we are seeking funding:

- **Disability Issues:** Lift: to enable easy access to all community rooms on the first and second floor Stage/platform lift: This will provide access to the main stage in the auditorium Hearing loop in main hall: This will enhance the auditory experience of those with hearing impairment Disable toilets: This will provide easy access to bathroom facilities.
- **Community Accessibility:** Kitchen fit-out: This will allow the community to use the facilities for a wider range of activities. Audio/Visual fit out: This will provide high-tech facilities for community use.

In order of priority: lift £50,000; hearing loop £2,500; disabled toilets £27,400; portable stage lift £7,000; kitchen £46,000; audio visual £54,000.

7. Why is this project needed? How would it benefit city residents?

The new C3 Centre lies on the edge of Romsey Ward, adjacent to the Abbey Ward where 30% of households receive Housing Benefit / Council Tax Benefit. 36% of children in Abbey Ward live in households receiving Housing Benefit / Council Tax Benefit). For Romsey Ward the proportions are 16.4% and 21.2% respectively.¹ Pensioner poverty, the proportion of residents aged 60+ in receipt of Housing Benefit / Council Tax Benefit for Abbey is 33% & for Romsey 22%. Child poverty (households below 60% of median income) is the highest in Cambridge in Abbey Ward at 29% and 14% in Romsey compared to the national average of 20%.²

We are looking to build a facility that will have a significant City and local impact, particularly in the Romsey and Abbey wards. C3 also has a proven track record of delivering these numerous and varied programmes/ activities. We are unaware of any other charity who run such an extensive programme of activities and has such a wide geographical reach.

- C3 is able to mobilise an exceedingly large number of highly motivated and skilled volunteers.
- C3 will also be the only organisation with such a world-class facility from which these activities will be delivered.
- C3 has also proved that it is able to deliver such services from a very strong and stable financial position.

How it would benefit Cambridge residents....

1. Enable people to help themselves out of poverty – running debt advice, money advice and job clubs

1. www.cambridge.gov.uk/mapping-poverty

2. www.endchildpoverty.org.uk/why-end-child-poverty/poverty-in-your-area

2. Strengthen the role of the family – running parenting classes, pre- and post-marriage and divorce support groups/classes
3. To enhance the individual well-being – running self-esteem courses for boys, girls (in school) and women
4. To increase community involvement – working closely with the community to provide, for example, food bank, housing for vulnerable women and community action days (in conjunction with the Cambridge City Council – to improve local communities).

Also to enhance community cohesion by providing opportunities for local charities & support groups to hire excellent facilities at a reasonable cost.

8. What preparations are in place? What still needs to be done?

a. Project management: In place: Yes. Next Steps: We have a dedicated, qualified team who are working closely with the contractors to deliver the project on time and to the specification.

b. Local/user consultation: Prior to the planning we had an open consultation with the local community. C3 works in close cooperation with the Foodbank, Besom, Romsey Mill, Social Services, etc all of whom daily work in direct contact with the community. C3 has recently engaged in a survey of its services which 400 people completed online. This highlighted the support for the community services given and the general confidence in the direction of the trust. We have also carried out a survey of 40 current users of our programmes. This survey highlighted the need for: Toddler Drop In 80%; Kids' Activities 75%; Foodbank 70%; Community café 60%; Youth club 60%; and Seniors' club 50%.

c. Land ownership: Already in place

d. Project design: Already in place

e. Planning approval: Already in place

f. Funding: In place: £3,850,000. Next steps: 2 biannual planned special gift days over the next 3 years. Based on the last 3 years will raise over £600,000 – based on past giving. Application is being made to City Council for S106 grant. In view of our community activities, and based on past grant aid policy, we are confident of receiving support. Submissions to potential funders including Garfield Weston Foundation, Laing.

9. Are there any risks? How are these being addressed?: None known

10. Estimated project timescales

a.	Anticipated project start date	May 2014
b.	Anticipated project completion date	July 2015

S106 grant application for Sturton Street Chapel and Hall conversion

1. Organisation:	PETERSFIELD AREA COMMUNITY TRUST (or successor legal entity)
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2. Project:	STURTON ST CHAPEL & HALL CONVERSION TO COMMUNITY CENTRE USE
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3. Which category does this proposal relate to?:	Community facilities
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4. Where:	58 Sturton St, Cambridge CB1 2QA
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5. Project funding:	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£48596.00	£0	£48596.00

6. What is the purpose of your project proposal? What works would it involve?
We are aiming to acquire the chapel site with council or community support and this project will allow us to open it as a community facility including nursery facilities (available to the community outside nursery hours), kitchen, play area, double glazing, etc.

7. Why is this project needed? How would it benefit city residents?
The Petersfield area is lacking in facilities with specific and inclusive community aims for the whole local population. This specifically addresses inequality by subsidising basic community activities (toddler groups, coffee groups, toy library, girl guides, etc.) with paid use (youth dance school, adult activity classes, etc.). Site pre-closure was used by up to 250 people a week and we would expect to more than double that usage very rapidly.

8. What preparations are in place? What still needs to be done?
a. Project management In place: Campaign management team who have developed this plan & quantity surveyor who has estimated costs and could manage the project delivery for us. Next steps: None pre-acquisition of the site.

b. Local/user consultation

In place: On-going local surveys and feedback within campaign. Identifying local needs is a critical part of this project.

Next steps: Continues at local events and via flyer-ing, questionnaires, etc.

c. Land ownership

In place: No, the site is currently owned by the Cambridge Circuit of the Methodist Church and we must acquire it or it must be acquired and leased to us. Potential S.106 approval is beneficial to this plan. We have a business plan and legal entity advice and are working to secure it via community or council ownership (contact: Cllr Richard Robertson).

Next steps: Continued work to complete acquisition.

d. Project design

In place: Complete at this phase. Inputs include Methodist owners' "quinquennial" survey report, advice from energy consultant & architect, visual inspection.

Next steps: None, except continued review of condition of the (unused) building. Note a leasing approach might result in the owner completing some energy inefficiency work themselves, resulting in a decrease project estimate.

e. Planning approval

Already in place: Not required. No change of use or external change.

f. Funding

In place: None at this stage. We will seek matching funding however (to reduce the S.106 request by 50%).

Next steps: Discussions with CCF and WREN arranged for Dec 16th, other approaches.

9. Are there any risks? How are these being addressed?

This project is largely fixing details of the site and has limited risk, the biggest related risk would be a significant issue in the building since it is currently mostly unused and unheated.

10. Estimated project timescales

a.	Anticipated project start date	May 2014 Ideally
b.	Anticipated project completion date	June-July 2014

S106 grant application for East Barnwell MUGA

1. Organisation:	CAMBRIDGESHIRE COUNTY COUNCIL
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2. Project:	REDEVELOPMENT OF EAST BARNWELL MULTI-USE GAMES AREA (MUGA)
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3. Which category does this proposal relate to?	Outdoor Sports
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4. Where:	East Barnwell Community Centre, Newmarket Road
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5. Project funding (overall :	A. Estimated total capital project costs	B. Funding already secured for project	C. Amount of S106 funding requested
	£ 1,920,000	£1,800,000^[3]	£ 120,000^[4]

6. What is the purpose of your project proposal? What works would it involve?
The project entails the redevelopment of a MUGA constituting Phase 2 of East Barnwell's Community Hubs development. The project would involve building a new, larger and fit-for-purpose MUGA in a more appropriate position on the East Barnwell Community Hub site to maximise use of the entire site. Building works would include the provision of fencing, lighting & appropriate surfacing for multi-sport use.

7. Why is this project needed & how would it benefit city residents?
In 2013/14, Abbey Ward was reported to have third highest levels of antisocial behaviour in Cambridge as well as the highest rates of violent crime. ⁵ Community workers in Abbey report that there is a distinct lack of activity for young people, with significant levels of antisocial behaviour reported. There is a strong belief in the local community that more positive activities are needed for young people, to prevent anti-social behaviour and promote community cohesion ⁶ . Sport England research backs up this local view with evidence, showing that: "regular involvement in sport can

3. This is the total amount fundraised for the East Barnwell Community Hub, and shows overall commitment to the project.
4. Estimate is taken from Sport England's guidance figures for the capital costs of developing a MUGA. See <https://www.sportengland.org/media/198443/facility-costs-4q13.pdf>
5. Cambridge Community Safety Partnership, Strategic Assessment 2013/14
6. <http://abbeypeople.org.uk/attachments/Chatty.pdf> (3.3.1-3.3.2)

benefit individuals and communities and contribute to a range of positive outcomes including:

- a reduction in youth offending and anti-social behaviour;
- an increase in the culture of respect & tolerance among young people;
- a reduction in crime and in alcohol and drug misuse;
- a reduction in the fear of crime.”⁷

Local young people further support this view. Young people playing football at the Abbey Fields project have said “It keeps us off the streets and gives us something to do with all our mates” (Ryan, aged 14) and “it’s really useful and keeps us all active and fit” (Raeqwon, aged 13). Those playing football at the current MUGA at the East Barnwell Community Centre supported by a local youth worker have said: “I like it best because it’s close to where I live” and “it’s a bit old and not as good as it could be but we really need something like this.”

We know that the provision of local outdoor sports facilities is a priority for this round of funding. A previous application has been submitted in relation to the redevelopment of the East Barnwell MUGA. Several questions were raised which we believe are answered throughout this application, which will help to meet local priorities around the provision of local outdoor sport facilities as well as community provision.

Provision of improved sporting facilities as part of the East Barnwell Community Hub has always been a part of the vision for the project. Phase 2 of the Community Hub project was envisioned to include fundraising for and then building sporting facilities on the site. However, there are many benefits to including the creation of the improved MUGA facilities at this point in the project cycle. These include the ability to maximise use of the site by moving the exact location of the MUGA, improving not only the sporting facilities by the direct provision of an improved & more appropriate MUGA facility, but also the community facilities as a whole, as best use can be made of the space. Building the improved MUGA as part of the Community Hub build will also reduce disruption to the local community & create efficiencies in the building project.

The current East Barnwell MUGA is not fit for purpose – it is too small to be used for regulation games of netball or five-a-side-football, and the surface material is non-porous and therefore slippery when wet, meaning it is not ideal for the sporting activities currently carried out there. Presently, many sports groups enquire about the possibility of using the East Barnwell MUGA but do not make bookings due to the size of the court and nature of the surface. It is recognised that community hire of the MUGA would also generate a significant income stream for East Barnwell Community Centre, which further demonstrates the need for an improved facility.

7. <http://www.sportengland.org/media/91502/creating-safer-communities.pdf>

A local, fit for purpose MUGA at the East Barnwell Community Hub would provide the opportunity for both formal and informal sporting opportunities. There would be immediate benefits for Cambridgeshire residents able to take part in sports. It would benefit the East Barnwell Community Hub, as hiring out the MUGA would provide a substantial revenue source to support the sustainability of the hub itself. The provision of some open access outdoor space would directly benefit local young people by providing much-needed purposeful activity. This also benefits the wider community as it supports the community aim expressed through the 'Chatty About Abbey' report by providing more youth activities locally to enhance community cohesion.

In response to the previous proposal for these funds, City Council questioned the necessity of this provision in East Barnwell due to the addition of other MUGAs within the locality. It is acknowledged that further MUGAs have been provided in the wider area since the East Barnwell MUGA was provided 15 years ago, however young people using other facilities have expressed frustration that the Abbey Pool's Astro was too large and not near enough to home, limiting the use they could make of it. That facility is also extremely popular and often booked up far in advance, limiting the possibilities for informal or occasional use, which a smaller, more local MUGA facility would be able to provide. Local youth workers report that young people value having a very local, informal, partially open access facility at the East Barnwell site.

8. What preparations are in place? What still needs to be done?

a. Project management: In place: The redevelopment of the MUGA would be Phase 2 of the development of the Community Hub, which already has project management in place. Marta Maj is the project manager for the Community Hub project and is currently managing Phase 1 of the project. Communications and community engagement plans as well as project planning processes from Phase 1 of the Community Hub project would support this Phase 2 build. Next steps: Develop detailed project plan.

b. Local/user consultation: In place: A great deal of local consultation has already taken place in East Barnwell as part of the development of the community hub project. The 'Chatty About Abbey' report shows that a top priority for local people is the provision of additional activities for young people, as well as opportunities to bring communities together – both of which are supported by the redevelopment of the MUGA. Consultation with local young people has suggested the need for small, local facilities which can be partially used for open access / informal sport.

Next steps: Ongoing consultation with the local community and particularly young people to ensure engagement and that the facility is designed to meet local need. As part of the Hub project, a youth consultation panel has

been established, engaging with young people who currently use the East Barnwell Community Centre as well as hard-to-reach youth known to the Locality team. Sessions of youth engagement are already planned for the new year to ensure youth input into design of the community centre – further engagement would build on this work.

c. Land ownership:

In place: Land is owned freehold by CCC. Next steps: None needed.

d. Project design: In place: Engagement and consultation to investigate what kind of MUGA facilities are most needed locally, to inform design. Next steps: Further local consultation to ensure facilities designed meet local need. Procure detailed design work including community input. Input from City Council to inform this research.

e. Planning approval: In place: The site is currently used as a MUGA, there is no change of use. We believe that planning permission for a new MUGA would be extremely likely, given that there is currently a MUGA on the site. Next steps: Further detailed work on planning for the Community Hub site as a whole, worked on as part of the larger project.

f. Funding: In place: Project management and development costs. Next steps: Secure capital funding as needed.

9. Are there any risks? How are these being addressed?

- 1) *MUGA developed does not meet local needs and so is under-utilised.* There are many kinds of MUGA with different surfaces which can be used for many different combinations of sports. Active consultation with local users will prevent an inappropriate facility from being provided.
- 2) *MUGA is not maintained or operating costs are too high to be sustainable.* These issues are being tackled as part of a larger piece of work on the sustainable maintenance and running of the Community Hub. A charity organisation called ‘Locality’ has been commissioned to provide external expertise on sustainably running and maintaining community-led assets. Successful development of the MUGA should support the sustainability of the Community Hub as a whole, as a significant source of revenue & a way of attracting hub visitors.

10. Estimated project timescales

a.	Anticipated project start date	September 2015
b.	Anticipated project completion date	September 2016 (phases 1 & 2) ⁸

8. Work to build a new MUGA could commence early and be incorporated within the Phase 1 project timeframe; project timeline anticipated in January 2015 once contractor appointed, from which point this can be further investigated.

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